



## MINISTRY PARTNERSHIP APPLICATION

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\_\_\_\_\_  
Name of Church/Ministry                      Name of Pastor                      Date

\_\_\_\_\_  
Mailing Address                      City/State                      Zip

\_\_\_\_\_  
Phone Number                      Alternate Phone Number                      E-mail

\_\_\_\_\_  
Ministry Coordinator                      Phone Number                      E-mail

\_\_\_\_\_  
Youth Pastor/Director                      Phone Number                      E-mail

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Briefly describe your ministry and methods of sharing the gospel:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is the focus of your outreach ministry? (i.e., single mothers, youths, etc) \_\_\_\_\_

Is your ministry active in local mission outreach work? \_\_\_\_\_

Describe your product distribution – what storage do you have available? \_\_\_\_\_

Do you have training for your delivery persons? \_\_\_\_\_

Do you have accountability from recipient families? \_\_\_\_\_

Do you track your recipients? \_\_\_\_\_ How? \_\_\_\_\_

How do you qualify people to receive your services? \_\_\_\_\_

Do you have a system of feedback from recipients? \_\_\_\_\_ If so, what is it? \_\_\_\_\_



## **PARTNERSHIP AGREEMENT**

HILL COUNTRY DAILY BREAD IS COMMITTED TO PROVIDE RESOURCES TO HELP MAKE MINISTRIES STRENGTHEN THEIR OUTREACH EFFORTS. MINISTRIES MAY PARTNER WITH HCDBM ON THE FOLLOWING LEVELS: (CHECK EACH LEVEL YOU ARE APPLYING FOR)

- \_\_\_\_\_ LEVEL 1 – OCCASIONAL EMERGENCY PROVISIONS
- \_\_\_\_\_ LEVEL 2 – SPECIAL PRODUCTS
  - \_\_\_\_\_ DIAPERS AND WIPES
  - \_\_\_\_\_ FEMININE PRODUCTS
  - \_\_\_\_\_ ADULT DIAPERS (POISE/DEPENDS)
  - \_\_\_\_\_ BAKERY ITEMS
  - \_\_\_\_\_ OTHER \_\_\_\_\_
- \_\_\_\_\_ LEVEL 3 – BULK FOOD MINISTRIES, PICKED UP AT REGULAR TIMES
- \_\_\_\_\_ LEVEL 4 – FOOD BOX DELIVERY TO INDIVIDUAL FAMILIES. THIS ENTAILS TRACKING THESE FAMILIES, PROVIDING CHANGES TO HCDBM DATA BASE, AND FOSTERING A RELATIONSHIP WITH THE FAMILIES. \*MINISTRIES AT LEVELS 3 AND 4 ARE ALSO ELIGIBLE TO RECEIVE CHRISTIAN BOOKS FOR THE CHILDREN AND CLOTHING FOR THE WHOLE FAMILY.

OUR PARTNERSHIP IS MORE EFFECTIVE WHEN THERE IS A COMMITMENT TO PRAYER, CONTINUED TRAINING, AND GOOD COMMUNICATIONS. TO THAT END, HILL COUNTRY DAILY BREAD IS COMMITTED TO PROVIDING POVERTY TRAINING SEVERAL TIMES A YEAR. THIS TRAINING IS AIMED AT INCREASING AWARENESS OF THE DIFFERENCES BETWEEN THE SOCIO-ECONOMIC LEVELS AND EQUIPPING US THROUGH GOD'S WORD ON HOW BEST TO MINISTER TO THEM. THEREFORE, WE ARE ASKING OUR PARTNERS TO AGREE TO ATTEND AT LEAST ONE TRAINING SEMINAR EVERY YEAR AT NO COST TO THEMSELVES.

HILL COUNTRY DAILY BREAD MINISTRIES IS ALSO ASKING FOR A COMMITMENT FROM OUR PARTNERS THAT THE GOSPEL OF JESUS CHRIST IS DELIVERED WITH EACH BOX OF FOOD. ALL FOOD IS GIVEN FOR THE GLORY OF GOD.

\_\_\_\_\_  
HEAD OF MINISTRY/MINISTRY COORDINATOR

\_\_\_\_\_  
DATE



## **LIABILITY RELEASE**

THE UNDERSIGNED AUTHORIZED AGENT OF THE APPLICANT HEREBY WARRANTS THAT THE FOLLOWING RELEASE AND INDEMNITY WILL APPLY TO ANY AND ALL PERIODS IN WHICH SAID MINISTRY RECEIVES ASSORTED FOODS AND PRODUCTS FROM HILL COUNTRY DAILY BREAD MINISTRIES (HCDBM). SAID MINISTRY WARRANTS THAT THE DONATED FOOD AND PRODUCTS WILL BE INSPECTED BY ITS AUTHORIZED REPRESENTATIVE UPON DELIVERY AND FOUND FIT FOR HUMAN CONSUMPTION AND USE. IT IS FURTHER AGREED BY AND BETWEEN HCDBM AND THE APPLICANT THAT:

- THE DONATED FOOD OR ITEMS PROVIDED BY HCDBM IS ACCEPTED 'AS IS'
- THERE HAVE BEEN NO EXPRESS WARRANTIES IN RELATION TO THE DONATED FOOD OR OTHER PRODUCTS.
- THIS MINISTRY RELEASES BOTH THE ORIGINAL DONOR AND HCDBM FROM ANY LIABILITY RESULTING FROM THE CONDITION OF THE DONATED OR OTHER PRODUCT AND FURTHER AGREES TO IDEMNIFY AND HOLD HCDBM AND THE ORIGINAL DONOR FREE AND HARMLESS FROM AND AGAINST ALL AND ANY LIABILITIES, DAMAGES, LOSSES, CLAIMS, CAUSES OF ACTION AND SUITS AT LAW OR ANY OBLIGATION WHATSOEVER ARISING OUT OF OR ATTRIBUTED TO ANY ACTION OF THE MINISTRY OR ANY PERSONNEL EMPLOYED BY THE AGENCY IN CONNECTION WITH ITS STORAGE AND USE OF THE DONATED FOOD.

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HEAD OF MINISTRY/MINISTRY COORDINATOR

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DATE



## **PRODUCT STEWARDSHIP COMMITMENT**

Products donated to Hill Country Daily Bread Ministries may not be priced, sold, bartered, or exchanged for cash, other products, services or considerations with any individual or group as a strict condition of such donation. Products may not be used for fundraisers, flea markets, thrift store sales, or food share cooperative programs. Products are never to be shipped internationally for any reason. The policy of Operation Blessing is to aggressively protect its food donors from downstream sale, barter, or exchange of donated items. We expect our outreach partners (and their associated ministries) to abide by this policy and to report partners and/or ministries that do not comply.

Hill Country Daily Bread Ministries takes such reports very seriously. All reports are investigated and appropriate action is taken regarding any partner who barter, sells, or exchanges donated products, to include the elimination of any such partner from the distribution list of Hill Country Daily Bread Ministries.

Partnering organizations should realize that violation of this policy can result in companies no longer donating food and relief supplies to Hill Country Daily Bread Ministries.

Please report any violations of this policy to the offices of Hill Country Daily Bread Ministries at 830-249-0025.

I have read and understand the conditions of this policy and will comply with them.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
CHURCH/MINISTRY NAME

\_\_\_\_\_  
DATE



## **VIDEO AND PHOTO RELEASE**

I hereby grant the following rights to Hill Country Daily Bread Ministries and any of its affiliates, licensees, subsidiaries, or assigns ("HCDBM") in consideration of their possible use of my visual depiction, oral statements, or any other information and materials supplied by me (collectively the "material").

I acknowledge that no promise or representation has been made to me that HCDBM shall have sole and absolute discretion and creative control in determining when or whether the material should be used in any manner.

HCDBM shall have total ownership of the material; the right to broadcast, exhibit, distribute, or display the material on broadcast or cable television, satellite transmission, films, photographs, videotapes, video cassettes, videodiscs, the print media, the internet, radio format, record album audiocassette format, or any other method or device now known or hereafter devised; the right to copyright the material; and their right to license others to use these rights. However, these rights do not extend to the sale of the material in any other format where money is exchanged for my likeness, my image, or my biographical/ family information.

HCDBM may use my name, likeness, voice, and biographical information and/or material for the purpose of advertising, publicity, and promotion but not as a direct endorsement for any product or service.

I affirm that the use of my likeness and/or material supplied by as described above will not violate the rights of any person or organization and will not incur any liability for payment to any person. I further agree to hold HCDBM harmless from any and all liability that HCDBM may incur as a result of the use of the material as stated herein.

### **ACCEPTED AND AGREED:**

\_\_\_\_\_  
Ministry Coordinator (Printed)

\_\_\_\_\_  
Date

5  
07/2012



## Frozen Food Distribution

As you may be aware, we are often blessed with valuable donations of frozen meats and dairy products that require refrigeration. These frozen foods are available to our affiliated churches for their families in need. This means each family you mentor be it elderly on fixed incomes, single parents, or the children home for the summers will be able to receive approximately 10-20 pounds of frozen food at every distribution. With this blessing, however, comes the responsibility to transport and deliver the foods safely.

The following **requirements** are provided to ensure your understanding of the correct safety procedures for handling of frozen food. These gifts of quality protein for the families include meat such as rotisserie chicken, chicken nuggets, chicken tenders, raw chicken, and milk and other dairy products.

### Requirements for Transporting Frozen Food

#### Mentor Pickup:

- Ice chests (with ice or freezer packs) or insulated freezer bags in which to place the frozen food \_\_\_\_\_
- Vehicle(s) with adequate room
- If the food cannot be directly delivered to the families, it will be stored in a freezer set at 0 degrees Fahrenheit or below

#### Mentor Delivery:

- Distribution of the frozen food to their family directly upon pickup from Hill Country Daily Bread
- Ice chests (with ice or freezer packs) or insulated freezer bags in which to place the food \_\_\_\_\_
- I am aware that if a family is not home, I will not leave food at the door, or in the home if it is not stored properly
- I will inform my substitutes of this information

I am aware of the frozen food transportation requirements listed above. I agree to abide by these requirements.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Church/Ministry: \_\_\_\_\_



## **POLICIES AND PROCEDURES**

1. Hill Country Daily Bread Ministries (HCDBM) requests that those ministries that are receiving food, clothing and/or books participate in the packing of the family boxes on distribution days. Perhaps people who deliver to families cannot come on a distribution date, but other members of that ministry could help pack boxes.
2. Delivery persons must receive a copy of our ministry partnership packet and sign at all applicable places.
3. Ministries must fill out and submit partnership applications.
4. Ministries that are delivering individual family boxes are requested to keep up-to-date statistics on each family member in that household and notify Hill Country Daily Bread Ministries of any changes.
5. Hill Country Daily Bread Ministries reserves the right to discontinue the distribution of any product to any pre-qualified ministry at any time without explanation or reason.
6. All additional requests made by your ministry for products shall be made directly to the HCDBM office.
7. Hill Country Daily Bread Ministries may make unannounced visits to any organization that has pre-qualified, or is qualifying, at any time for any reason. Any associated fundraising activities, distribution, and /or tracking of any HCDBM procured product, whether factual or perceived, that may result in a relationship "conflict of interest," is subject to inquiry by HCDBM.
8. Those with refrigeration capabilities are expected to distribute the product as soon as possible. Those without refrigeration capabilities are expected to implement a distribution process immediately upon its arrival. There should never be product left sitting outside.
9. Warehouse workers and persons packing boxes on distribution day are expected to follow posted safety rules. People coming to work with families are to keep track of their children and ensure that they are also aware of safety rules and follow them.

I have read and understand the conditions of these policies and will comply with them.

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SIGNATURE

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PRINTED NAME

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CHURCH/MINISTRY

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DATE